

NOTICE TO THE BAR
NEW CASTLE COUNTY REGISTER OF WILLS
LAW FIRMS MAY NOW PICK UP
SHORT CERTIFICATES AND ESTATE LETTERS

EFFECTIVE MARCH 1, 2021, LAW FIRMS WILL BE PERMITTED TO PICK UP SHORT CERTIFICATES AND ESTATE LETTERS IN THE VESTIBULE OUTSIDE THE OFFICE OF THE REGISTER OF WILLS.

THE REGISTER OF WILLS IS LOCATED ON THE SECOND FLOOR OF THE LOUIS L. REDDING CITY/COUNTY BUILDING, 800 N. FRENCH STREET, WILMINGTON, DELAWARE 19801.

PICK UP IS PERMITTED DURING REGULAR BUSINESS HOURS: 8:30 AM TO 4:00 PM, MONDAY THROUGH FRIDAY.

SIGNAGE WILL BE PLACED OUTSIDE THE OFFICE WHERE DOCUMENTS MAY BE PICKED UP.

LAW FIRMS SHOULD DESIGNATE ONE PERSON WHO WILL REGULARLY PICK UP DOCUMENTS.

THE OFFICE OF THE REGISTER OF WILLS IS NOT RESPONSIBLE FOR ANY DOCUMENTS THAT MAY BECOME LOST WHEN LEFT FOR PICK UP.

ANYONE ENTERING THE BUILDING MUST MAINTAIN SOCIAL DISTANCING, WEAR A MASK AT ALL TIMES, AND FOLLOW ALL HEALTH DIRECTIVES OF DELAWARE'S DIVISION OF PUBLIC HEALTH.

NOTIFICATION PROCEDURE: 1.) THE ATTORNEY OF RECORD SHOULD CLEARLY INDICATE "PICK UP" ON THE COVER LETTER WHEN FILING AN OPENING PETITION. 2.) THE ATTORNEY OF RECORD WILL RECEIVE A **FIRST** ELECTRONIC NOTICE WHEN THE ESTATE IS OPENED, AND THEN A **SECOND** ELECTRONIC NOTICE WHEN SHORT CERTIFICATES AND ESTATE LETTERS ARE AVAILABLE FOR PICK UP.

CIRO POPPITI, III
REGISTER OF WILLS